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Prot. n.  
Circ. n. 106/b

Milano, 14 gennaio 2020

To Professors and Students  
(Melzi)

## **OGGETTO: Help desk for NAI Student**

### **TO: NEW ARRIVED FOREIGN STUDENTS (NAI)**

Beginning **January 20th, 2020** the school will offer a help desk for foreign students newly arrived in Italy.

The activity aims to help foreign students to familiarize with the didactic language while at the same time supporting professors with the programme established in the Personal Didactic Plan for each foreign student (study of the topics chosen by the teachers for some or all subjects).

The help desk will be held by school professors during the timetable enclosed.

### **How to sign up for the Help Desk**

Professors have to go to the didactic secretary office where they must fill in the enclosed form with name and class of the student and the topics he/she needs to revise.

Students must go to the didactic secretary office together with their tutors to sign up and fill in the enclosed form.

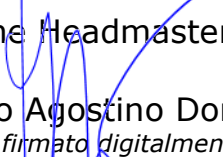
Students must sign up at the latest on Friday of the week before the help desk is needed.

All professors are kindly requested to collaborate in order to obtain good results.

We thank you in advance for your precious cooperation.

	lunedì	martedì	mercoledì	giovedì	venerdì
8.05-9.05					
9.05-10.05			<b>SPORTELLO NAI</b> prof. Di Blasio		
10.05-11.00			<b>SPORTELLO NAI</b> prof. Di Blasio	<b>SPORTELLO NAI</b> prof. Mariani	
11.15-12.10				<b>SPORTELLO NAI</b> prof. Mariani	
12.10-13.05		<b>SPORTELLO NAI</b> prof. Caiazza			
13.15-14.10		<b>SPORTELLO NAI</b> prof. Caiazza			

The professors in charge of the  
foreign students project  
Prof.ssa Antonella Caiazza, prof.ssa  
Alessandra Piacentini

The Headmaster  
  
 prof. Mauro Agostino Donato Zeni  
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